

## EXECUTIVE COMMITTEE OFFICERS

### President

Kelley A. Beloff, MSW, CMM

The President is the chief executive officer of the chapter and has the general powers and duties of supervision and management.

### President-Elect

Kathy Corbett

The President-Elect assumes the responsibilities of the President in his or her absence or disability and assumes the position of President in the succeeding term.

### Secretary

Debbie May

The Secretary is the record keeper and the correspondent of the chapter.

### Treasurer

Cindy Greene

The Treasurer provides general supervision of chapter funds and financial records

### Membership

Sheri Miller, CMOM

The Membership Director develops and implements programs for the recruitment and retention of chapter members.

## MEMBERSHIP CONTACTS

### **President, Kelley A. Beloff**

Telephone: 937-429-8620

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### **President-Elect, Kathy Corbett**

Telephone: 937-293-2273

Fax: 937-293-6573

E-Mail: [kcorbett@firstdaytoncancercare.com](mailto:kcorbett@firstdaytoncancercare.com)

### **Secretary, Debbie May**

Telephone: 937-298-3399 x 55047

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### **Treasurer, Cindy Greene**

Telephone: 937-438-2140

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### **Membership, Sheri Miller**

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## **DAYTON CHAPTER**

### **PROFESSIONAL ASSOCIATION OF HEALTH CARE OFFICE MANAGEMENT**



### **Winner of the 2006 National Quill Award**

*PAHCOM Shares Knowledge*

## WHAT IS PAHCOM?

The Professional Association of Health Care Office Management was founded in January 1988 for the explicit purpose of providing a support system to the managers of group and solo physicians.

PAHCOM is a nationwide association dedicated to providing a strong professional network of resources for health care office managers that will perpetuate the productivity, efficiency, and efficacy of its members through increased knowledge of health care management principles and research, thereby promoting professionalism in the administrative field.

The Dayton Chapter of PAHCOM was established in 1999. Its purpose is to provide a support system to the healthcare professionals in the Dayton, Ohio area. The national motto "**PAHCOM Shares Knowledge**" states the purpose of the Association and our Chapter. **JOIN US!** Attend three local meetings to see how valuable your membership will be before making the decision to join our group. We think you will want to become a part of this vibrant and growing chapter.

**Visit our website at:**  
**[daytonpahcom.com](http://daytonpahcom.com)**

*Meetings are the last Wednesday of each month.*

*Meeting Times: 8:30 a.m.-10:00 a.m.*

*Meeting Location: Sycamore Hospital, Dining Room, #2*

### 2008 Dayton Chapter Programs

January 30, 2008 Motivation

February 27, 2008 Managed Care Contracting

March 26, 2008 Networking: Round Table Discussion: Performance and Incentives

April 30, 2008 Annual Seminar Holiday Inn, Dayton Mall Topics to be announced

May 28, 2008 Compliance

June 25, 2008 Employee Handbooks

July 30, 2008 A/R Benchmarking

August 27, 2008 Hiring, Firing & Wages

September 24, 2008 Managing Overhead Costs

October 29, 2008 Staffing, Retention and Personnel Records

November 28, 2008 Networking: Round Table Discussion: Maximum Reimbursement

November 2008 Instillation Dinner  
Date and Location TBA

No December Meeting

## **PAHCOM Dayton Chapter**

### **Local Dues**

Local membership dues are \$25.00 and are based on a calendar year. Membership follows the payer. National PAHCOM Membership is required for Local Membership

**Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Fax:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**National Membership #:** \_\_\_\_\_

Make check payable to: Dayton Area Chapter of PAHCOM

Return to: Cindy Greene, Treasurer  
PAHCOM.  
PO Box 293037  
Kettering, OH 45429